

Prior Written Notice Clarification

Use for Initial Evaluation

Check Identification Box

Description of Proposed Action:

"To determine student needs"

Reason for Proposed Action:

"Follow-up on Referral for Assessment"

Use for Triennial Evaluation

Check Evaluation Box

Description of Proposed Action:

"Complete assessment in areas of identified concern"

Reason for Proposed Action:

"Schedule IEP meeting to review assessment results and determine eligibility for services in least restrictive Environment" and modify IEP as needed.

Use for Change of Placement

Check Educational Placement Box

Description of Proposed Action:

"Review current placement and service."

Reason for Proposed Action:

"Consideration of adjustment in program placement and services (i.e. Change in location)".

Initial Evaluation

Distributed With Assessment Plan By Case Manager And/Or School Psych.

Triennial Evaluation

Distribute With Assessment Plan By Case Manager And/Or School Psych.

Change of Placement

Distribute With IEP Meeting Notice Or IEP Addendum By Case Manager And/Or Dept Head.